

**Architectural and Engineering Services**

In order to ensure safe construction and protect the investment of public funds, the Board of Education shall authorize funds to employ a licensed and certified architect or structural engineer to design and supervise the construction of County Office schools and other facilities.

The Superintendent or designee shall select from a list of architects and structural engineers that reflect the demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. Based upon the scope of the proposed project, the Superintendent may recommend specific architectural and engineering firms to the Board. The County Office Education shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The County Office need not select the lowest responsible bidder.

A separate contract shall be signed for each project with the architect selected by the Superintendent. The contract shall include statements outlining specific requirements and procedures which must be followed by the architect. The contracts shall conform to state department and local county council legal requirements.

*Legal Reference:**EDUCATION CODE**17070.50 Conditions for apportionment**17280-17316 Approvals, especially:**17302 Persons qualified to prepare plans, specifications and estimates and supervise construction**17316 Contract provision re school district property**17371 Limitation on liability of governing board**GOVERNMENT CODE**4525-4529.5 Contracts with private architects, engineering, land surveying, and construction**4525-4529.6 project management firms**14837 Definition of small business**87100 Public officials; financial interest**PUBLIC CONTRACT CODE**20111 School district contracts*

Policy

Adopted: June 24, 1987

Revised: February 8, 2012

**HUMBOLDT COUNTY OFFICE OF EDUCATION**

Eureka, California